



## **Our Commitment to Privacy**

Your privacy is important to us. We are committed to protecting your privacy. We do not spam and will not share your information except as outlined below.

### **The Information We Collect:**

This notice applies to all information collected or submitted on the [company name] website. On some pages, you can order products, make requests, and register to receive materials. The types of personal information collected at these pages are:

- Name
- Address
- Email address
- Phone number
- Credit/Debit Card Information
- (etc.)

### **The Way We Use Information:**

We use the information you provide about yourself when placing an order only to complete that order. We do not share this information with outside parties except to the extent necessary to complete that order.

We use the information you provide about someone else when placing an order only to ship the product and to confirm delivery. We do not share this information with outside parties except to the extent necessary to complete that order.

We use return email addresses to answer the email we receive. Such addresses are not used for any other purpose and are not shared with outside parties.

## **Our Commitment to Data Security**

To prevent unauthorized access, maintain data accuracy, and ensure the correct use of information, we have put in place appropriate physical, electronic, and managerial procedures to safeguard and secure the information we collect online. Our store is administered by Yahoo.com and paymentech. Their data and credit card security has proven reliability.

## **How You Can Access or Correct Your Information**

You can correct factual errors in your personally identifiable information by sending us a request that credibly shows error.

To protect your privacy and security, we will also take reasonable steps to verify your identity before granting access or making corrections.

## **How to Contact Us**

Should you have other questions or concerns about these privacy policies, send us an email at [\*\*Wade@GraphicSafety.com\*\*](mailto:Wade@GraphicSafety.com)

Telephone: **1-800-418-0740**

### **Or write to:**

Compliance Services  
PO Box 2734  
Hobbs NM 88240